

ESSENTIALS FOR EXCELLENCE

Space Analysis

A church needs to provide the best possible space for each Bible study group. Use the guidelines provided in the Meeting Space Specifications Chart (also on the CD-ROM) to analyze the space you have available.

This snapshot of your physical facilities will help you identify the total number of spaces available and the dimensions of each. It also will help you evaluate if the space is being used to its maximum potential.

Meeting Space Specifications Chart

Age Group	Space/Person	Maximum Attendance	Room Size	Leader: Learner Ratio
Preschool				
Babies	35 sq. ft.	12	420 sq. ft.	1:2
Ones–Twos	35 sq. ft.	12	420 sq. ft.	1:3
Threes–Pre-K	35 sq. ft.	16	560 sq. ft.	1:4
Kindergarten	35 sq. ft.	20	700 sq. ft.	1:5
Children				
Grades 1-6	20-25 sq. ft.	24	480-600 sq. ft.	1:6
Youth				
Gr. 7-12 (class)	10-12 sq. ft.	12	120-144 sq. ft.	1:12
Gr. 7-12 (dept.)	8-10 sq. ft.	60	480-600 sq. ft.	1:12
Young Adults 18-24 yrs				
Department	10 sq. ft.			
Class	12-15 sq. ft.	20-25	240-375 sq. ft.	1:4
Dual Use	15-18 sq. ft.	20-25	300-450 sq. ft.	
Adults 25 yrs-up				
Department	10 sq. ft.			
Class	12-15 sq. ft.	20-25	240-375 sq. ft.	1:4
Dual Use	15-18 sq. ft.	20-25	300-450 sq. ft.	
Special Education				
Low-functioning	25 sq. ft.	1:1	480 sq. ft.	
High-functioning		1:4	(10 sq. ft. per person for wheelchairs)	
In between		1:2-1:3		